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## **Meeting Minutes**

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Date: 12/02/2015

Minutes prepared by: Jon Eichten

Location: St. Croix Room: Centennial Office Building

### **Attendance**

Laurie Martinson – Minnesota Department of Natural Resources

Richard Kolodziejski – Minnesota Association of Professional Employees

Rick King – Thomson Reuters

Charles Johnson – Minnesota Department of Human Services

Tracy Hatch – Minnesota Department of Transportation

### **Absent**

Gary Shelton – Scott County

Mona Dohman – Minnesota Department of Public Safety

### **Decisions Made**

Decision: Meeting minutes from the June 23<sup>rd</sup>, 2014 meeting were approved.

### **Agenda**

- Introductions and Committee Business
- State CIO Remarks
- Securing the State
- Excelling at the Basics - Financials
- Excelling at the Basics - Service Delivery
- Building Solutions - Project Delivery
- Next Steps/Future Meetings

### **Next Meeting**

Date: 01/27/2016

Time: 1:00 – 3:00 p.m.

Location: Blazing Star Room; Centennial Office Building

## Meeting Notes

Chair Rick King brought the meeting to order, and the agenda and minutes from the June 23rd, 2014 meeting were approved. The committee welcomed its newest member, Tracy Hatch, from the Minnesota Department of Transportation and discussed current and upcoming vacancies.

Commissioner Tom Baden provided opening remarks, discussing his observations in his first year as Commissioner of MN.IT Services and stressing the clear need for improved system intelligence, innovation, and integration in the State's delivery of IT services. Commissioner Baden also discussed the key priorities that emerged for him in his first year, including a top priority of improving cyber-security defenses, as well as effectively delivering IT solutions for business partners and excelling at the basics of financial management and IT service delivery.

Committee members then discussed the proper role of the committee moving forward in developing and supporting initiatives put forward by MN.IT both internal to executive branch operations and with the Minnesota legislature. Committee members stressed their desire to offer input on initiatives during the developmental stage and willingness to support proposals to the Legislature when given appropriate input into the proposal's development. Committee members also stressed the need for coordinated, consistent efforts in the areas of cyber-security and replacement of aging legacy IT systems.

Assistant Commissioner Chris Buse provided an overview of the current cyber-security landscape for state government and offered an early look at highlights of the Cybersecurity Strategic Plan currently under development. Assistant Commissioner Chris Buse stressed partnerships with business leadership, other units of government, and the private sector as key to effective protection from cyber threats. Committee members requested additional information on key elements and priorities of MN.IT's cybersecurity strategy be shared at an upcoming meeting, and Commissioner Baden committed to doing so.

The committee then discussed MN.IT's efforts in recent months to ensure greater transparency and stakeholder input into the development of service rates and financial strategies for the future, including the formation of advisory groups made up of agency chief information officers, chief financial officers and staff from Minnesota Management and Budget. MN.IT leadership stressed that its goal in development of future service rates is that they allow for adjustment of service levels and be accurate, transparent, explainable, and usable for business partners. MN.IT leadership also shared that key issues emerging from advisory group discussions include procurement and asset management, as well as invoicing and the need for transparency to federal partners. Lastly, MN.IT leadership asked for continued input from the committee on scope, approach and timeline for implementing enterprise IT service rates.

Commissioner Baden expressed his desire to see the next meeting be focused on a more comprehensive discussion of the Cybersecurity Strategic Plan under development. The meeting adjourned at 5:30 pm.